



Program: Business Management Certificate

Campus: Trinidad Main Campus (TMC), Trinidad Alamosa Campus (TAC)
Program Code: CER_SBM1
CIP Code: 52.0201



SMART PATH

First Semester

Course Code	Course Name	Credit Hours
BUS 115	Introduction to Business	3
CIS 118	Intro to PC Applications	3
MAN 102	Ethics and Values	1
MAN 117	Time Management	1
	Total	8

Second Semester

Course Code	Course Name	Credit Hours
BUS 102	Entrepreneurial Operations	3
BUS 217	Business Communications & Report Writing	3
CIS 155	PC Spreadsheets Concepts	3
MAR 160	Customer Services	3
MAT 112	Financial Mathematics	3
MAN 200	Human Resource Management	3
	Total	18

Third Semester

Course Code	Course Name	Credit Hours
BUS 216	Legal Environment of Business	3
MAN 226	Principles of Management	3
MAR 216	Principles of Marketing	3
	Total	9

TOTAL: 35 credits