

**PROGRAM ARTICULATION AGREEMENT
TRINIDAD HIGH SCHOOL
AND
TRINIDAD STATE JUNIOR COLLEGE**

BUSINESS AND COMPUTER INFORMATION SYSTEMS

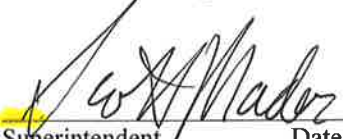
The School District and Trinidad State Junior College agree that high school courses listed as part of this agreement will be accepted in partial fulfillment of the requirements for an Associate of Applied Science Degree or Occupational Certificate with the following stipulations:

1. The student wishing to matriculate at Trinidad State Junior College must follow the matriculation procedures established by the College. The student must submit a complete College application form, including the transfer information section, a copy of his/her high school transcripts, and a letter of recommendation with a verification statement attached from the high school instructor.
2. The student must be accepted and enrolled at Trinidad State Junior College with a declared major in an Associate of Applied Science Degree or Occupational Certificate Program within one year or three academic semesters immediately following his/her graduation from high school.
3. The high school credits will be escrowed for one semester pending completion of a minimum of 12 semester hours of course work at Trinidad State Junior College with a grade of "C" or better in courses applicable to the appropriate AAS Degree or Occupational Certificate.
4. Credits awarded through this articulation agreement will be placed on the student's academic record. However, these credits will be disregarded in calculating the grade point average at the college.
5. Notification of substantive changes, such as changes of content, credit, or contact hours, made by either of the institutions covered by this agreement will be given to the other institution.
6. This agreement becomes effective August 1, 2017. The agreement will be reviewed and/or revised as needed and prior to August 1, 2018.


7. The course or units of instruction covered by this agreement are:

<u>Course Title</u>		<u>Credit Hours</u>
CIS 118	Introduction to PC Applications	3

Successful completion of these units of instruction with a grade of "C" or better, as verified on the course verification form by the high school business education instructor, will be accepted by the college for transcribed credit toward an Associate of Applied Science Degree or Occupational Certificate.



Superintendent Date
Trinidad School District 1/16/2018



Dr. Carmen Simone Date
Trinidad State Junior College 1/31/18

**ARTICULATION COURSE VERIFICATION FORM
TRINIDAD HIGH SCHOOL
AND
TRINIDAD STATE JUNIOR COLLEGE**

BUSINESS AND COMPUTER INFORMATION SYSTEMS

Student's Name

Social Security Number

Address

Date Graduated from High School _____

Dates Attended _____ to _____

The student whose name appears on this verification form has successfully completed the units of instruction with a grade of "C" or better and is recommended for transcribed credit towards the Associate of Applied Science Degree or Occupational Certificate at Trinidad State Junior College.

Course Title

Credit Hours

Credit Recommended

CIS 118-Introduction to PC Applications

3

YES

NO

Business Instructor

Date

Computer Instructor

Date