



2025-2026 Financial Aid Appeal Form

Instructions:

Complete ALL sections of the Financial Aid Appeal Form. The form is available on the TSC website <http://www.trinidadstate.edu/fia/forms.html> and in the Financial Aid Office. Return the completed Financial Aid Appeal form and documents to the Financial Aid office via email or in person

Last Name	Middle Initial	First Name	TSC Student ID Number
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Home/Cell Telephone #	Street Address	City, State, Zip
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TSC E-mail Address (no exceptions)

Have you applied and completed a 2025-2026 Free Application for Federal Student Aid (FAFSA) or Colorado Application for State Financial Aid (CASFA) application? ___ Yes ___ No (Mark one)

Which semester are you wanting to appeal to be eligible for Financial Aid?:

- ___ Fall 2025 (Aug.- Dec. 2025) Must appeal no later than November 21, 2025
___ Spring 2026 (Jan. - May 2026) Must appeal no later than April 15, 2026
___ Summer 2026 (June-Aug. 2026) Must appeal no later than July 4, 2026

Reason for Appeal (Mark one):

- ___ While on probation, I achieved a cumulative grade point average (GPA) below 2.0 and/or completed less than 67% of total attempted hours
___ I did not successfully complete any courses in my last semester
___ I have attempted more than 150% of the total program hours needed to complete my currently declared degree.

Initial each statement after reading:

- ___ Explanation and supporting documentation of extenuating circumstances that prevented you from meeting the Standards of Satisfactory Academic Progress (SAP). Examples of documentation include letters confirming medical treatment/illness.
___ Explanation of what has changed in your situation that will result in your academic success.
___ If you have attempted an excess number of credit hours (more than 150% of the required credits to complete your program/degree), include an explanation why your completion will require additional credit hours.
___ All appeals must include a degree plan signed off by an Academic Advisor indicating the coursework required to complete your program/degree.
___ Appeal Form is complete and all documentation is included. Incomplete appeals cannot be reviewed.



Generally students should anticipate a decision within 2 weeks of submitting their appeal.

Please note that financial aid may request additional documentation to include with the appeal upon reviewing the submitted appeal.

Outcome of Appeal

- If appeal is approved, the student will be moved to probation status and may have an academic plan to follow for future terms to get back into good standing status.
- If appeal is denied, the student would have the right to re-appeal with the Vice President of Student Affairs. The decision of the Vice President is final.
- The student may also bring themselves back into good standing by successfully completing coursework and meeting the standards of SAP (cumulative GPA of at least 2.0 and at least 67% completion rate).

Notification

- After your appeal has been reviewed, you will be notified of the terms of the appeal through your TSC college e-mail address.
- Your SAP status can be viewed at any time on your portal by clicking on “Financial Aid Award”, “Satisfactory Academic Progress”, and then choosing the aid year you would like to view.

Below is explaining TSC's Standards of Academic Progress (SAP) policy. Additional information on the SAP policy may be found on TSC's website at <http://www.trinidadstate.edu/fia/index.html>, the TSC Student Handbook and the Financial Aid Office.

Standards of Academic Progress (SAP): The standards of academic progress are outlined in the Colorado Community

College System President's Policy SP4-20d. Standards include:

- Cumulative Grade Point Average (GPA) of 2.0 or above AND
- Successfully completing 67% or more of all courses attempted AND
- Completing the program of study within 150% of the total number of credits required to finish the program.

Ineligible to Receive Financial Aid:

- Students who do not meet SAP standards for two terms.
- Students who withdraw and/or fail to complete all courses during a single term.
- Students who have attempted 150% or more of the total number of credits required to complete their program.

Review of Appeals

Appeals are reviewed by Financial Aid. Factors considered are:

- Review of extenuating circumstances statement and supporting documentation to verify circumstances existed which resulted in the student being unable to meet standards of SAP.
- Resolution of problems leading to failure to meet SAP
- Prior academic history at Trinidad State College (TSC) and previously attended institutions
- Meetings with advisors to obtain a degree plan.
- Plan for future success