

How to Access your schedule through TSJC Portal :

1. Go to www.trinidadstate.edu
2. Click the Portal link listed last under Resources on the left side, under the scrolling picture, or at the bottom under quick links in the middle of the page

The screenshot displays the Trinidad State Colorado website. At the top, the logo and navigation menu are visible. A large banner advertises 'Higher Ed Lower Cost' with a '40% LESS' claim. Below the banner, there are three main sections: Resources, Recent News, and Upcoming Events. A yellow arrow points to the 'Portal' link in the Resources section. Another yellow arrow points to the 'Portal' link in the Quick Links section at the bottom. The website also features contact information for both campuses and an accreditation badge for the Higher Learning Commission.

Trinidad State Colorado
ABOUT TSJC STUDENTS ADMISSIONS PROGRAMS FINANCIAL A-Z LIST

Higher Ed Lower Cost
TUITION AT TRINIDAD STATE IS AT LEAST **40% LESS** THAN AREA FOUR-YEAR COLLEGES AND UNIVERSITIES
ENROLL NOW!
Call 1-800-621-TSJC
on the Trinidad Campus and the Valley Campus

Spring Registration is now OPEN!

Resources
* BUY/SELL BOOKS *
Apply Now
Athletics
Class Schedule
Current Students
Employment
Foundation
Portal

Campus Locations
Trinidad Campus
Valley Campus

Recent News
Trinidad State Adult Education Program gives second chances
Local business grows out of tragedy
TSJC student named Colorado

Upcoming Events
Trinidad Campus, Athletics
Fri Jan 22 @05:00AM - 07:00PM
TSJC Women's Basketball
Trinidad Campus, Athletics
Fri Jan 22 @07:00PM - 09:00PM
TSJC Men's Basketball
Trinidad Campus, Athletics
Fri Jan 29 @05:00PM - 07:00PM
TSJC Women's Basketball
Trinidad Campus, Athletics
Fri Jan 29 @07:00PM - 09:00PM
TSJC Men's Basketball

View Full Calendar

Trinidad Campus
600 Prospect St
Trinidad, CO 81082
1.800.621.TSJC
719.846.5011

Valley Campus
1011 Main St
Alamosa, CO 81101
1.800.621.TSJC
719.589.7000

SEARCH TRINIDAD STATE

Quick Links:

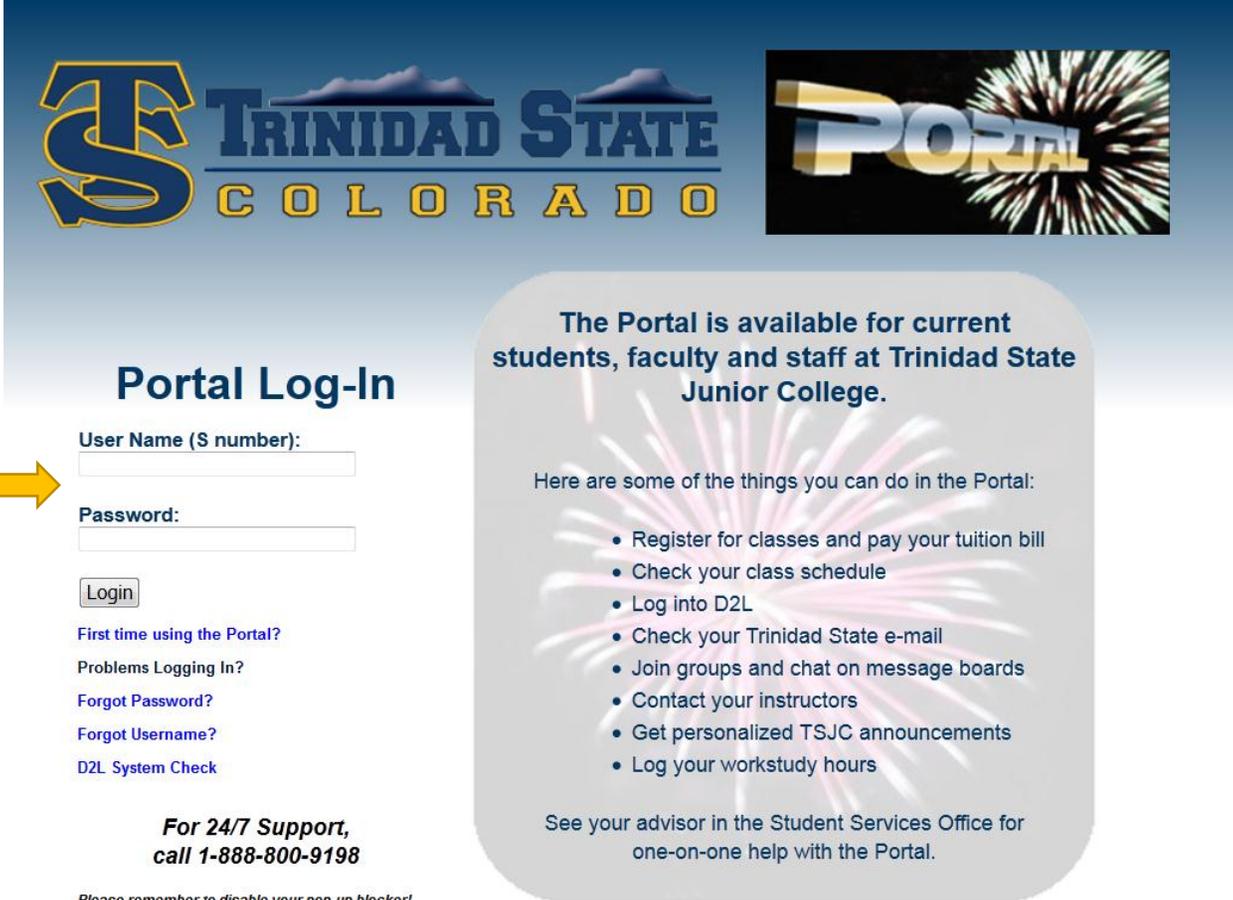
- Academic Calendar
- Apply Now
- Athletics
- Bookstore
- Class Schedule
- COF
- College Services
- D2L
- Employee Directory
- en Espanol
- FERPA
- Financial Aid
- D2L
- Employee Directory
- en Espanol
- FERPA
- Financial Aid
- Portal
- Safe Campus
- Title IX
- Transcripts
- Quick Help

TSJC ROCKS!
STUDENTS FIRST

ACCREDITED
HIGHER LEARNING COMMISSION
Verify Status Here
20 JAN 2016

Logging into Portal: It is recommend to use Firefox

1. You must know your Student ID number (example S01234567)- It starts with a capital S then 8 numbers
 - a. This is your user name
2. Enter your password
 - a. for returning students if you forgot your password click the forgot password button
 - b. for **first time users** to PORTAL your password will be your birthday (MonthDDYY) example: 051489
3. For any questions or trouble please contact IT at 719-589-7105 or 1888-800-9198



Portal Log-In

User Name (S number):

Password:

[First time using the Portal?](#)
[Problems Logging In?](#)
[Forgot Password?](#)
[Forgot Username?](#)
[D2L System Check](#)

**For 24/7 Support,
call 1-888-800-9198**

Please remember to disable your pop-up blocker!

The Portal is available for current students, faculty and staff at Trinidad State Junior College.

Here are some of the things you can do in the Portal:

- Register for classes and pay your tuition bill
- Check your class schedule
- Log into D2L
- Check your Trinidad State e-mail
- Join groups and chat on message boards
- Contact your instructors
- Get personalized TSJC announcements
- Log your workstudy hours

See your advisor in the Student Services Office for one-on-one help with the Portal.

Trinidad State Junior College * 1-800-621-TSJC * tsjc.info@trinidadstate.edu

Explore your Portal:

1. You have access to many tools in your portal including:
 - a. Your class schedule –Student Tab
 - b. Academic calendar – Welcome tab
 - c. Student email- Student Email Icon
 - d. Student finance information – Student Finance tab
 - e. Transcripts –Student Tab
 - f. Degree Check – Middle of page on top
 - g. Desire to Learn (D2L) online interactive classroom for TSJC Classes – scroll down under student tab on left side under course access
 - h. Online access to CCCS Classes – see next page for visual reference

The screenshot shows the Trinidad State Colorado Portal interface. At the top, the logo features a large 'T' with a dollar sign and the text 'TRINIDAD STATE COLORADO' and 'PORTAL'. A navigation bar includes 'Welcome', 'Student', 'Student Finance', and 'Campus Life'. A user is logged in as 'Ashlie Cogburn'. A utility bar contains icons for 'Student Email', 'Groups', 'Admin', 'Directory', 'Help', and 'Logout'. The main content area is divided into three columns: 'My Student Stuff', 'Degree Works', and 'Personal Information'. 'My Student Stuff' includes links for 'My Class Schedule', 'My Week at a Glance', 'My Textbooks', and 'My Transcripts'. 'Degree Works' features a 'Degree Check!' graphic and a checklist for graduation. 'Personal Information' includes links for addresses, emergency contacts, and security questions. 'Academic Profile' and 'Academic Support' sections are also visible.

Annotations on the page:

- a**: Points to the 'Student' tab in the navigation bar.
- b**: Points to the 'Welcome' tab in the navigation bar.
- c**: Points to the 'Student Email' icon in the utility bar.
- d**: Points to the 'Student Finance' tab in the navigation bar.
- e**: Points to the 'My Transcripts' section in the 'My Student Stuff' widget.
- f**: Points to the 'Degree Check!' graphic in the 'Degree Works' widget.

January 20, 2016

• Height and weight

Access My Classes

Help Desk

24x7 Help Desk - Perseptis - 1-888-800-9198

Trinidad - 1-719-846-5663
Alamosa - 1-719-589-7105

If you are having problems accessing D2L, please run the Systems Check, below.

Please click here for a System Check before you login to your online classes.

Course Access

Desire2Learn

- Click here to access your TSJC Desire2Learn classes
- Click here to access your CCCOnline Courses(sections C11, C21 only)

g →

h →

Office 365

- Access OneDrive and Office 365
- Install MS Office (Laptop and Personal Computer Only)



- Self Help Guides and FAQ
- Training Available
- Live 24/7 Tech Support

[Browser Requirements for Office 365](#)

Student Grades

Please select an institution for this channel.

Student Registration Tools

Before You Register...

Current Students

- COF
- Colorado Residency Application (pdf)
- New Mexico Reciprocity
- WUE/Application
- Veteran In-State Tuition Application

First Time & Re-admit Students

- COF
- Immunization
- Testing Requirements
- Orientation
- Colorado Residency Application
- New Mexico Reciprocity
- WUE/Application
- For International Students
- Veteran In-State Tuition Application

Registration Tools

- Registration Status
- Look Up Classes
- Add or Drop Classes
- Week at a Glance
- Detailed Student Schedule (with drop-withdrawal dates)
- Detailed Schedule (with Waitlist Courses)
- Order Official Transcripts

SSAC Constitution

SSAC ByLaws

- SSAC Board Members
- Join the SSAC Group
- Access your SSAC Group



For your student schedule click on the Student Tab and then my class schedule at the top left side of the page

1. Select a Term for TSJC students **DO NOT CLICK** Continuing ED _____
2. Click the current term you are looking for : Example Spring 2016 (see visual reference)
3. Then click submit and you will have your schedule to print



[Back to Student Tab](#)

Trinidad State Junior College



TSJC

[Personal Information](#) **[Student](#)** [Financial Aid](#) [Faculty & Advisor](#) [Employee](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#)

Select Term

Select a Term:

RELEASE: 8.7.1

- Continuing Ed Fall 2016 (View only)
- Continuing Ed Spring 2016
- Continuing Ed Fall 2015 (View only)
- Spring 2016**
- Fall 2015 (View only)

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