

- **Description:**
 - Begin with an action verb (the course is the subject)
 - maximum of 75 words

- **Learning Objectives (Competencies):**
 - Begin each with a measurable action verb (the student is the subject)
 - Use standard numbers 1, 2, 3...
 - maximum of 20 competencies

- **Topical Outline:**
 - Use roman numerals I, II, III...

Supplemental Data (check all that apply) <input type="checkbox"/> Specialized Knowledge <input type="checkbox"/> Broad Integrative Knowledge <input type="checkbox"/> Intellectual Skills <input type="checkbox"/> Applied Learning <input type="checkbox"/> Civic Learning	Grading Mode <input type="checkbox"/> S (standard letter) <input type="checkbox"/> U (satisfactory/unsatisfactory) <input type="checkbox"/> DE (developmental)
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Please direct completed forms to:
 Lauren Kordupleski, lauren.kordupleski@cccs.edu, 720-858-2786

Forms must be submitted by the Vice President of Instruction
 Forms must be submitted by the 5th of each month to be posted to the Bulletin Board for that month.

Please complete all fields - forms with blank/omitted fields will be returned.