

TRINIDAD STATE JUNIOR COLLEGE POLICY
For
Independent Study/Alternative Delivery Courses

Independent Study Course

Some courses in the Trinidad State Junior College catalog may be taken by means of the Independent Study format by students who, due to special circumstances, are unable to attend a regularly scheduled class or to develop a specialized course such as a creative or research project. It should be understood that not all courses, nor all students, are suited for the Independent Study format. Independent study courses are conducted under the direct supervision of a faculty member from the appropriate major area of study. The objectives will be determined in a contractual agreement between the student and the supervising faculty member. The expectation is that at least three hours per week of directed effort on the part of the student is required for each week for a 15 week semester. Enrollment in Independent Study courses requires the approval of the appropriate Division Chair and/or Dean.

Alternative Delivery Course

The Trinidad State Junior College curricula include regularly catalogued courses utilizing alternative methods for delivery of instruction. These methods may include, but are not limited to: telecourses, self-paced instruction assisted by technologies, interactive video, microwave transmission, telephone lines, satellite transmission, facsimiles, video tapes, US Mail, electronic blackboard, and computer based or computer assisted instruction. The College offers regularly catalogued courses in several major instructional areas through specially prepared study packages. Students enrolled in these courses must enter a contractual agreement with a supervising faculty member. This contractual agreement defines the objectives, evaluative criteria, and a specific course calendar for the completion of the objectives. Students are required to maintain regular, scheduled contact with the supervising instructor throughout the term. Credit is assigned according to the regular credit awarded for the corresponding traditionally delivered course, with sufficient rigor and consumption of faculty resources to justify the credit so assigned. The contractual agreement must be completed before actual instruction begins. Enrollment in Alternative Delivery courses requires the approval of the Division Chair and/or Dean.

TRINIDAD STATE JUNIOR COLLEGE
Contractual Agreement
For Type B Instructional Activities
(Independent Study/Alternative Delivery Courses)

Date _____

Dept. Abbreviation _____ Course No. _____ Section No. _____

Course Title _____

Semester Credits _____ Estimated Clock Hours _____

Date Classes Begins and Ends _____

Supervising Faculty Member _____

Student Name _____ Student S number _____

Rationale (Why it is necessary or desirable to offer this class in this format?)

Learning Objectives (What will be accomplished?)

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Learning Schedule (When will the learning objectives be accomplished?)

Evaluation Criteria (How will achievement of the objectives be measured?)

Student Signature

Date

Faculty Member

Date

Division Chair/Dean

Date