



## Program: Business Management Certificate

Campus: Trinidad Main Campus (TMC), Trinidad Alamosa Campus (TAC)

Program Code: CER\_SBM1

CIP Code: 52.0201



# SMART PATH

## First Semester

Course Code	Course Name	Credit Hours
BUS 102	Entrepreneurial Operations	3
BUS 115	Introduction to Business	3
BUS 217	Business Communications & Report Writing	3
CIS 118	Intro to PC Applications	3
CIS 155	PC Spreadsheets Concepts	3
MAR 216	Principles of Marketing	3
	<b>Total</b>	<b>18</b>

## Second Semester

Course Code	Course Name	Credit Hours
BUS 216	Legal Environment of Business	3
MAN 102	Ethics and Values	1
MAN 117	Time Management	1
MAN 200	Human Resource Management	3
MAN 226	Principles of Management	3
MAR 160	Customer Services	3
MAT 112	Financial Mathematics	3
	<b>Total</b>	<b>17</b>

**TOTAL: 35 credits**